



INTRODUCTION:

For all registered students at Lancaster School, education is free of charge if it:

- **takes place on site during school time - excluding the midday break**
- **takes place outside school hours, but is required as part of a syllabus for a prescribed public examination, or as part of the National Curriculum, or part of the statutory religious education.**

CHARGING AND REMISSION POLICY:

With regard to the above, Lancaster School recognises the valuable contribution that the wide range of additional activities including clubs, trips and residential experiences can make towards students' personal and social education. The school aims to promote and provide such activities both as part of a broad and balanced curriculum for the students of the school.

CHARGES:

Lancaster School reserves the right to make a charge in the following circumstances for activities organised by the school:

School journeys in school hours

Any board and lodging element of a residential activity deemed to take place within school hours.

Activities outside school hours

The full cost of each student for activities deemed to be optional extras taking place outside school hours.

Consumables taken home

Where the student consumes or takes home the finished product, the school may invite voluntary contributions from parents/carers for activities that take place during the normal school day.

CHARGING IN KIND

Lancaster School may ask for a voluntary contribution for ingredients and materials required for various practical activities (eg cooking).

GENERAL:

Lancaster School may amend this Charging Policy in the light of changing circumstances and as part of its ongoing policy review process. Parents/carers will be informed in advance of any such changes.

No student will be excluded from an activity on the grounds of inability to pay. The school reserves the right, however, to cancel or postpone an activity if insufficient funds have been raised and it is

