

## Lancaster School Prevent Action Plan Yr 1 2016-17 Yr 2 2017-18 Yr 3 2018-19

Area of responsibility	Actions to be taken	Outcome	Deadline	Update
<i>Leadership and values</i>	<ul style="list-style-type: none"> <li>• Creation of a 'Statement of Values' that respects learner and staff diversity, encourages freedom and openness and promotes learner voice</li> <li>• Development of rigorous recruitment policies which include core school values</li> <li>• Key individuals are appointed amongst governors, managers and staff with responsibility for safeguarding and understand the risk of extremism/radicalisation</li> <li>• Inclusion of radicalisation or extremism within the corporate risk register and the maintenance of an up to date risk assessment</li> </ul>	<ul style="list-style-type: none"> <li>• The school's current ethos and values create a safe learning environment across the school, behaviours which harm the ability of different individuals and groups to work together are challenged</li> <li>• All existing and new staff are aware of the school's expectations and subscribe to its values. The school adheres to a Safer Recruitment policy</li> <li>• The school leadership takes ownership of extremism and radicalisation concerns and appropriate oversight is provided</li> <li>• The Headteacher is responsible for safeguarding, including radicalisation and defence of those with protected characteristics.</li> <li>• Extremism/radicalisation is considered as a risk at a leadership level within the organisation with concerns relating to hate crime/harassment, extremism and radicalisation are encouraged to be being reported promptly to SLT</li> </ul>	<p>In place Summer '16</p> <p>In place Summer '16</p> <p>In place Summer '16</p> <p>In place Summer '16</p> <p>In place Summer '16</p>	Refresh annually
<i>Partnership</i>	<ul style="list-style-type: none"> <li>• Creation of a single point of contact for radicalisation and extremism enquiries internally and arrangements to coordinate information sharing between different departments and curriculum areas</li> </ul>	<ul style="list-style-type: none"> <li>• School communications and the sharing of concerns relating to extremism or radicalisation are coordinated effectively by the Headteacher, who acts as the single point of contact. Referrals are made using a pro forma – Cause for Concern.</li> </ul>	In place Summer '16	Refresh annually

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	<ul style="list-style-type: none"> <li>Development of links with other schools, key school staff/governors and external partners, including the Local Authority and Police</li> </ul>	<ul style="list-style-type: none"> <li>The school is able to benefit from existing best practice and resources through the special heads network, Southend Secondary Heads Association (SOSHA) AND Association of School Heads in Essex ( ASHE)</li> <li>The school shares information and is able to access statutory assistance where necessary to support vulnerable individuals. These links have been reinforced through PREVENT training.</li> </ul>	<p>In place In place Summer '16</p> <p>In place Summer '16</p>	
Safeguarding and pastoral care	<ul style="list-style-type: none"> <li>Inclusion of radicalisation and extremism within safeguarding policy and procedure including a reference to the Channel process</li> <li>Consideration of a cross-school safeguarding panel to assess and manage concerns relating to extremism and radicalisation</li> <li>Inclusion of a whistleblowing mechanism within the safeguarding procedures</li> <li>Inclusion of off-site education providers within the safeguarding procedures. Providers to be asked for copies of their safeguarding arrangements.</li> </ul>	<ul style="list-style-type: none"> <li>Safeguarding training takes place annually every September.</li> <li>PREVENT up date Training is to be rolled out across the school, so that:               <ul style="list-style-type: none"> <li>all are aware of the safeguarding procedure and that radicalisation is included within it</li> <li>all understand what is meant by the terms radicalisation and extremism and are comfortable sharing concerns about radicalisation and extremism</li> <li>a whole school approach, in line with PREVENT guidance, is taken to the support of students who may be vulnerable to violent extremist</li> </ul> </li> </ul>	<p>In place Summer '16</p> <p>In place Summer '16</p>	Refresh annually

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		<p>radicalisation</p> <ul style="list-style-type: none"> <li>• Staff feel confident, through the open ethos of the school and protected in raising any concerns which may place the safety of students at risk</li> <li>• Students are protected whilst they are studying or working externally to the school</li> </ul>	<p>In place Summer '16</p> <p>In place Summer '16</p>	
Student and student resilience	<ul style="list-style-type: none"> <li>• Include activities within existing lesson structure to enhance student resilience for example, internet safety sessions.</li> <li>• Raise awareness of all colleagues and students about their personal responsibility in the online space, particularly around freedom of speech</li> <li>• School to maintain a culture of challenge on the principals of mutual respect and tolerance and encourage democratic participation</li> <li>• Opportunities to promote values are identified and utilised within the curriculum and within enrichment activities</li> </ul>	<ul style="list-style-type: none"> <li>• Students are able to ask for help from a trusted adult about their on-line safety.</li> <li>• Students feel comfortable sharing any concerns they have about behaviour or information in the online space with a trusted adult at the school</li> <li>• All are aware of their individual responsibilities in the online space, especially regarding freedom of speech</li> <li>• All are encouraged to respect others with particular regard to protected characteristics.</li> <li>• All embody the school values on a daily basis</li> </ul>	Summer 2016	<p>Refresh annually</p> <p>Ongoing</p>
Internet safety	<ul style="list-style-type: none"> <li>• Inclusion of reference to any unauthorised material on IT code of conduct</li> <li>• Offer training to staff raising awareness of</li> </ul>	<ul style="list-style-type: none"> <li>• Staff are able to recognise and understand what terrorist/extremist material looks like and are confident to share concerns through the</li> </ul>	Summer 2018	Refresh annually

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	<p>what terrorist and extremist material looks like</p> <ul style="list-style-type: none"> <li>• Current IT and e-safety policy.</li> <li>• Appropriate filtering is in place to ensure that all are unable to access terrorist and extremist material online through school servers</li> </ul>	<p>appropriate processes if they do come across to this material in school.</p> <ul style="list-style-type: none"> <li>• Students recognise the risks attached to accessing terrorist and extremist material online and follow the school's policy</li> <li>• Students are safe from accessing extremist or terrorist materials whilst using school servers</li> </ul>		Ongoing
Reputation and brand	<ul style="list-style-type: none"> <li>• The school's branding is not to be linked to anything that does not promote a British values and a sense of responsibility.</li> <li>• Development of a protocol for monitoring the school's online presence which includes reference to terrorism and extremism</li> <li>• Continue to reinforce the message about responsibility in the online space to all</li> </ul>	<ul style="list-style-type: none"> <li>• Any references to the school online are picked up quickly and referred for action if they have links to terrorist/extremist material</li> <li>• School administration, teaching and support staff and students are aware of their responsibility in the online space regarding the school's brand and reputation</li> </ul>	<p>Summer 2016</p> <p>Summer 2016-ongoing</p>	Ongoing
School Environment	<ul style="list-style-type: none"> <li>• Development of policies governing events organised by staff, students or visitors on school premises</li> <li>• Monitoring of the school's display materials so that they promote the values of the school.</li> <li>• Development of a protocol to manage the layout, access and use of any space</li> </ul>	<ul style="list-style-type: none"> <li>• The school does not host events or speakers supportive of, or conducive to, terrorism</li> <li>• Learners are aware of the conduct expected by the school in creating a safe space for all groups on site</li> <li>• A safe learning space is created, avoiding the display of inappropriate materials</li> <li>• Prayer and contemplation space is accessible to all learners on an equal basis and the school is aware</li> </ul>	Summer 2016	Refresh annually



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	provided for the purposes of prayer and contemplation including an oversight committee or similar	of and able to manage any risks associated with the space		