



Covid-19 Risk Assessment – for staff working with students in the community

The Government have directed that schools must undertake a thorough risk assessment before students return and these must be discussed with staff.
This has been shared with all staff and their views will be considered.

In light of the extended lockdown, and in consultation with the MAT leadership, the school is going to support students who have not returned to school by having staff visit them for short periods of time during the week. During these visits staff will strictly observe social distancing, to the best of their ability, and will not enter family homes and will take students on walks in the locality. The risk assessment below applies to staff working with students in the community.

Area of risk that must be addressed	Government guidance	Implications for students, families and staff (stake holders) – what measures the school is taking to minimize risks
Effective infection protection and controls	<p>Schools are being asked to focus on 5 key areas:</p> <ol style="list-style-type: none"> 1. Reducing contact with others as much as possible. 2. Cleaning hands more regularly. 3. Good respiratory hygiene: 'Catch it, Bin It, Kill It' 4. Cleaning surfaces more regularly 5. Minimizing opportunities for children to mix. 	<ul style="list-style-type: none"> • Stake holders will need to adjust to a number of new routines. • Families will need to support students before walks by sharing guidance and advice below so that students know • Walking groups will be mostly 1:1 ratio – with 1 member of staff to 1 student (agreed beforehand) • In some cases, where needs are greater, there will be 2 staff to 1 student (agreed beforehand) • In some cases, where needs are manageable, there will be 2 staff to 3 students (agreed beforehand) • Walking groups will not mix with other groups or members of the public • Parents will ensure that students have cleaned their hands thoroughly before leaving the house
PPE and face masks	<p>Wearing a face covering or face mask in schools or other education settings is not recommended.</p> <p>PPE is only needed in a very small number of cases including:</p> <ol style="list-style-type: none"> 1. Children whose care routinely involves PPE equipment. 2. If a 2 metre distance cannot be maintained from a child unwell with the symptoms of coronavirus. 	<ul style="list-style-type: none"> • The recommendation regarding face masks relates to both adults and children – so staff will not wear masks but • PPE will be provided if students or staff request it and it is available

<p>Food</p>		<ul style="list-style-type: none"> • Staff and students may purchase food items in shops as part of their 'walk' if it is safe to do so and social distancing rules are strictly adhered to
<p>Social distancing</p>	<p>It is still important to reduce contact between people as much as possible. Where settings can keep children and young people in those small groups 2 metres away from each other, they should do so. While in general groups should be kept apart, brief, transitory contact, such as passing in a corridor, is low risk. We know that, unlike mainstream children and adults, some SEN students cannot be expected to remain 2m apart from each other and staff – due to their special needs</p>	<ul style="list-style-type: none"> • Students will need to adapt to new routines and groups • Walking groups will only walk in safe non crowded areas in the community as far as possible • If shops are visited staff and students will follow social distancing rules rigorously • Stake holders will agree that when in walking in the community staff will be doing their best to implement appropriate social distancing measures and that it may be impossible, as the government acknowledges, for us to always maintain a 2m distance at all times.
<p>Communication with families – for organisation or in case of emergency</p>		<ul style="list-style-type: none"> • The Head teacher will set up the walking groups in communication and consultation with parents and staff • Once staff are allocated to students, the Head teacher gives the staff contact phone numbers and, where appropriate, email addresses for parents • Staff do not give parents their private phone numbers • Parents are given the Head teachers work mobile number – 07900 – 366710. In an emergency parents ring the Head teacher and he contacts the staff member • In the event of the Head teacher being unavailable the contact number for the Deputy is 07470962343 • The Head teacher has staff numbers with him at all times • If staff need to call parents, they add 141 before they put in the parent's number – this means their number is not shared with parents • Staff always have the Head teachers number in their phone
<p>Routes</p>		<ul style="list-style-type: none"> • Staff will choose familiar routes on which to walk with students and will incorporate into their plans as much time as possible in safe, wide open spaces such as parks • If staff are unfamiliar with the area they will carefully plan a route by walking or driving it – and carry out a risk assessment that identifies the safest route and ensure any unsafe routes are not considered • Where possible staff are walking in areas they are familiar with and close to their own homes